

TRUCKEE-CARSON IRRIGATION DISTRICT

Policy Committee

**Minutes of the Regular Session Committee Meeting
September 21, 2023**

The Committee Members of the Policy Committee of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Thursday, September 21, 2023** at 8:00 a.m.

The following members were present constituting a quorum:

| | | |
|-----------------|--------------------|----------------------------------|
| Present: | David Stix, Jr. | Vice-Chairman |
| | Abrahm Schank | Committee Member |
| | Ben Shawcroft | General Manager/Committee Member |
| Absent: | Wade Workman | Chairman |
| Others Present: | Helen-Marie Morrow | Finance Manager |
| | Ariel Tomb | Clerical Assistant |

| Teleconference/Zoom Guests | Representing |
|-----------------------------------|---------------------|
| None | |

| In-Person Guests | Representing |
|-------------------------|---------------------|
| None | |

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

- Call to Order**
The meeting was called to order at 8:12 a.m. by Vice-Chairman Stix.
- Pledge of Allegiance**
The Pledge of Allegiance was led by Ariel Tomb.
- Review and Adoption of the Agenda**
A motion was made by Committee Member Schank to approve the September 21, 2023 Policy Committee Meeting Agenda, seconded by Committee Member Shawcroft, request for comment, and the motion was unanimously approved.
- Public Comment**
No public comment.
- Update to Policy Section K**
Deliberation and decision regarding updates and revisions to Policy Section K: Employee Policies and Procedures including the exemption offered to current and former employees from the payment of temporary pump permit fees.

General Manager Shawcroft provided an overview of the updates to Section K: Employee Policies and Procedures, which include updating the Equal Employment Opportunity (EEO) section, expanding and updating the anti-harassment policy, and the addition of language regarding the sunset of the exemption from payment of temporary pump permit fees offered to current and former employees.

Discussion followed regarding the sunset of the exemption, including how many employees currently use the perk, and the possibility of an employee requesting financial compensation in lieu of a pump permit if they are unable to use one on their property. The consensus of the Committee was to support the sunset of the exemption. All current and former employees who are using the perk will be able to continue using it until they choose to cancel. No additional employees will be exempt from the annual fee going forward.

A motion was made by Committee Member Schank to approve the Update to Policy Section K, seconded by Committee Member Shawcroft, request for comment, and the motion was unanimously approved.

6. Update to Policy Section E

Deliberation and decision regarding updates and revisions to Policy Section E: Pump Permits including clarifying the process for revocation of permits, penalties for violations of permit conditions, and the exemption offered to current and former employees from the payment of temporary pump permit fees.

General Manager Shawcroft provided an overview of the updates to Policy Section E: Pump Permits. Language regarding the employee exemption was removed and added to Section K: Employee Policies and Procedures as it is more of a perk of employment. He clarified the process for the revocation of permits as well as the penalties for violating permit conditions. He also added language clarifying that District employees cannot enter private property to remove an illegal pump, they are only authorized to remove equipment within the easement.

A motion was made by Vice-Chairman Stix to approve the Update to Policy Section K, seconded by Committee Member Schank, request for comment, and the motion was unanimously approved.

7. Consent Agenda

- Approval of Policy Committee Meeting Minutes of June 20, 2023 conducted at the District office, 2666 Harrigan Road, Fallon Nevada.

A motion was made by Committee Member Shawcroft to approve the Consent Agenda, seconded by Committee Member Schank, request for comment, and the motion was unanimously approved.

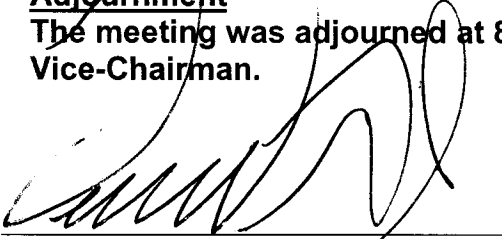
8. Additional Period of Public Comment

No additional public comment.

9.

Adjournment

The meeting was adjourned at 8:59 a.m. subject to the call of the Committee Vice-Chairman.



David Stix Jr., Vice-Chairman

5/23/2024
Date