

Minutes of the Board Meeting of the
TRUCKEE-CARSON IRRIGATION DISTRICT
 Regular Session Board Meeting Minutes
November 7, 2023

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, November 7, 2023** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen	President
	David Stix Jr.	Vice-President (left at 10:40)
	Robert Oakden	Secretary
	Lester deBraga	Treasurer
	Abrahm Schank	Director
	Joseph Gomes	Director
	Wade Workman	Director

Others Present:	Benjamin Shawcroft	General Manager
	Helen-Marie Morrow	Finance Manager
	Kelly Herwick	District Water Master
	Cody Biggs	Construction & Maintenance Manager
	Mark Solinski	Hydroelectric Facilities Manager

Teleconference/Zoom Guests	Representing
Kasey King	King Construction
Bethany Chagnon	United States Fish & Wildlife Service

In-Person Guests	Representing
Neal McIntyre	City of Fernley
Greg Lawrence	Self
Valerie Roberds	Self
Stephen Mackey	Self
Vicky Zubieta	Self
Teresa Morros	Self
Benjamin & Helen Tejada	Self

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**
 President Olsen called the meeting to order in accordance with NRS 241 at 9:00 a.m.
2. **Pledge of Allegiance**
 The Pledge of Allegiance was led by Director Gomes.
3. **Approval of the Agenda**

A **motion** was made by Secretary Oakden to adopt the agenda as presented, seconded by Vice-President Stix, request for comment and the motion was unanimously approved.

4. **General Public Comment**

There was no public comment.

5. **Miscellaneous Correspondence**

Shawcroft reported on the correspondence received during the month of October.

6. **General Manager and Staff Reports**

• **Ben Shawcroft, General Manager**

Shawcroft reported that the Truckee Canal Public Safety Project has been partially completed and showed photographs of the canal lining. Deliveries have begun in the Truckee Division and will continue throughout the 30 day season.

• **Cody Biggs, Construction & Maintenance Manager**

Biggs reported he has lots of crew members in Fernley flushing, burning, and installing pump lines. In the Carson Division, winter projects will begin once the season closes.

• **Kelly Herwick, District Water Master**

Herwick reported on current conditions in the Project. See the attached report.

• **Mike Adams, Systems & Technologies Manager**

Adams was not present to report.

• **Mark Solinski, Hydroelectric Facilities Manager**

Solinski reported the energy plant production below. He has started winter maintenance and serviced the moss system.

New Lahontan: 1,900 KW per hour

Old Lahontan: 650 KW per hour

26' Drop: 500 KW per hour

7. **City of Fernley – General Updates**

Neal McIntyre, Mayor – City of Fernley (City), commented that he has been in contact with Congressman Amodei's office in regard to the well situation in Fernley and is expecting an update the week of November 20th.

8. **United States Fish & Wildlife Service (USFWS) – General Updates**

Bethany Chagnon, Deputy Manager – Stillwater Wildlife Refuge, commented 30,000 ducks arrived last month. They had a great start to waterfowl season.

9. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**

Jack Worsley, Area Manager, answered questions regarding the Truckee Canal Public Safety Project. General Manager Shawcroft thanked the Bureau and the Board for all

their hard work in making the Safety Project happen and getting it completed as quickly as it was. Discussion followed regarding the Environmental Impact Statement (EIS) that was done and the reasons the Safety Project was undertaken.

10. Fallon-Paiute Shoshone Tribe (FPST) – General Updates

There was no representative present to report. Robert Martinez, Bureau of Reclamation, informed the Board that Leanna Hale has left her position with the Tribe and that the Bureau is assisting the Tribal office in filling that position.

11. Naval Air Station Fallon (NASF) – General Updates

There was no representative present to report.

12. Natural Resources Conservation Service (NRCS) – General Updates

There was no representative present to report.

13. Nevada Department of Wildlife (NDOW) – General Updates

There was no representative present to report.

14. Determination of End Date for 2023 Water Season in the Newlands Federal Reclamation Project

Deliberation and decision by the Board of Directors relating to the end date for the 2023 irrigation season including any special circumstances required to be considered with the Fallon Paiute Shoshone Tribe and the modified irrigation season for the Truckee Division.

General Manager Shawcroft informed the Board that staff recommends the last days to order water be set as November 9th for the Carson Division and November 29th for the Truckee Division. Discussion followed regarding end of season scheduling and the amount of time needed to place last orders.

A motion was made by Vice-President Stix to set the last days to place water orders as November 13th for the Carson Division and November 29th for the Truckee Division, seconded by Director Schank, request for comment and the motion was unanimously approved.

15. Approval/Denial of Engagement Letter for Other Post Employment Benefits (OPEB) Actuarial Valuation Services under GASB 45 -Bickmore

Deliberation and decision relating to the approval or denial of an Engagement Letter for Other Post Employment Benefits (OPEB) Actuarial Valuation Services under GASB 45 - Bickmore, in the amount of \$6,300 - \$7,500 depending on the need for additional valuation services.

Helen-Marie Morrow, Finance Manager, explained that this engagement letter satisfies the government requirement of providing valuation of post-employment benefits. There are a few changes to the agenda item; GASB has been updated to 75 and the company providing the service is now Macleod Watts. This is the same company the District used prior and the County uses them as well. This is an agreement that needs to be renewed every two years.

A motion was made by Director Gomes to approve the Engagement Letter for Other Post Employment Benefits (OPEB) Actuarial Valuation Services under GASB 75 -MacLeod Watts, seconded by Vice-President Stix, request for comment and the motion was unanimously approved.

- 16. Approval of Year Ended June 30, 2022 Reviewed Financial Statements**
Deliberation and decision relating to acceptance of the 2022 reviewed financial statements provided by HintonBurdick CPAs & Advisors.

General Manager Shawcroft provided an overview of the financial statements to the Board. It is not an audit, a review has a smaller scope. This is a contractual requirement with the Bureau of Reclamation.

A motion was made by Vice-President Stix to accept the Year Ended June 30, 2022 Reviewed Financial Statements, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.

- 17. Damage Claim 23-003**
Benjamin Tejada – Damage Claim in the amount of \$11,180.00 for flood damage to his property at 4411 Bourbon Street, Fallon, Nevada. On October 19, 2023 the O&M Committee voted to forward this claim to the Board with no recommendation for approval or denial.

General Manager Shawcroft provided an overview of the damage claim. Benjamin and Helen Tejada provided further information regarding the provided receipts. After discussion and debate, the Board offered \$7,500 for damages. The Tejedas said they would accept that amount. Shawcroft added that a waiver for this incident will need to be signed at the time of payment.

A motion was made by Treasurer deBraga to award a payment of \$7,500 for damages to the Tejada's property, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.

- 18. Consent Agenda**

- Approval of Director's compensation for the month of October as provided for by NRS 539.080.
- Approval of Board Meeting minutes of October 3, 2023.

A motion was made by Director Gomes to approve the Consent Agenda, seconded by Secretary Oakden, request for comment and the motion was unanimously approved.

- 19. Committee Reports**

- **Operations & Maintenance (O&M) Committee**
Vice-President Stix left the meeting before this item was discussed.

- **Carson Lake Pasture (CLP) Advisory Committee**
There was no meeting held for the month of October 2023. Treasurer deBraga reported that the Pasture Cowboy position is open and applications are being accepted. Cattle need to be removed from the Pasture by the 15th. He would like to set up a Committee meeting in December to finalize season information and go through applications. A new committee member will need to be appointed as Michele Kyte is no longer a grazer. BOR, NDOW and NASF are working with Ducks Unlimited to possibly deepen the Big Dig.

- **Employee Relations Committee**
There was no meeting held for the month of October 2023.

- **Finance Committee**
Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on November 6, 2023.

A motion was made by Treasurer deBraga to approve the Treasurer’s report and Finance Committee recommendation to approve check numbers 43681 through 43758, as well as automatic, online and phone payments, seconded by Director Workman, request for comment and the motion was unanimously approved.

- **Policy Committee**
There was no meeting held for the month of October 2023.

20. Additional Public Comment
No additional public comment.

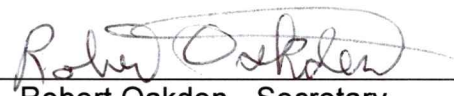
21. Adjournment
The meeting was adjourned subject to the call of the Board President at 10:50 a.m.



Eric Olsen. –President

12-5-23

Date



Robert Oakden - Secretary

12-5-23

Date

