

Minutes of the Board Meeting of the  
**TRUCKEE-CARSON IRRIGATION DISTRICT**  
 Regular Session Board Meeting Minutes  
**April 2, 2024**

The Board of Directors of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Tuesday, April 2, 2024** at 9:00 a.m.

The following Directors were present constituting a quorum:

Present:	Eric Olsen	President
	David Stix Jr.	Vice-President
	Robert Oakden	Secretary
	Lester deBraga	Treasurer
	Abrahm Schank	Director
	Joseph Gomes	Director
	Wade Workman	Director

Others Present:	Benjamin Shawcroft	General Manager
	Helen-Marie Morrow	Finance Manager
	Cody Biggs	Construction & Maintenance Manager
	Kelly Herwick	District Water Master
	Mark Solinski	Hydroelectric Facilities Manager

Teleconference/Zoom Guests	Representing
Scott Fennema	Federal Water Master
Austin Balser	Bureau of Reclamation

In-Person Guests	Representing
Carl Lunderstadt	United States Fish & Wildlife
Jacob Ward	Nevada Department of Wildlife
Jack Worsley	Bureau of Reclamation
Robert Martinez	Bureau of Reclamation

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**  
 President Olsen called the meeting to order in accordance with NRS 241 at 9:00 a.m.
  
2. **Pledge of Allegiance**  
 The Pledge of Allegiance was led by Director Schank.
  
3. **Approval of the Agenda**  
**A motion was made by Secretary Oakden to adopt the agenda as presented, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

4. **General Public Comment**  
No public comment.
5. **Miscellaneous Correspondence**  
There was no miscellaneous correspondence.
6. **General Manager and Staff Reports**
  - **Ben Shawcroft, General Manager**  
Shawcroft had no report.
  - **Cody Biggs, Construction & Maintenance Manager**  
Biggs reported he has a crew working on structures in Stillwater; the other crews are working with the ditchriders burning and cleaning canals and getting ready to flush.
  - **Kelly Herwick, District Water Master**  
Herwick reported on current conditions. See attached report.
  - **Mike Adams, Systems & Technologies Manager**  
Adams was not present to report.
  - **Mark Solinski, Hydroelectric Facilities Manager**  
Solinski reported he is training with Cody Aquistapace on running the plants. Old Lahontan was running 2,200 kw before the dam shut down.
7. **City of Fernley – General Updates**  
There was no representative present to report.
8. **United States Fish & Wildlife Service (USFWS) – General Updates**  
Carl Lunderstadt, Refuge Manager – Stillwater National Wildlife Refuge, was present but had no report.
9. **Bureau of Reclamation – Lahontan Basin Area Office (LBAO) Representative(s) – General Updates**  
Jack Worsley, Area Manager, reported a 50/50 chance of precautionary drawdowns. He disagrees with Kelly regarding his forecast.  
  
Austin Balsler, BOR, and Scott Fennema, Federal Water Master’s Office, presented a water supply outlook slideshow.
10. **Fallon-Paiute Shoshone Tribe (FPST) – General Updates**  
There was no representative present to report.
11. **Naval Air Station Fallon (NASF) – General Updates**  
There was no representative present to report.
12. **Natural Resources Conservation Service (NRCS) – General Updates**  
There was no representative present to report.

13. **Nevada Department of Wildlife (NDOW) – General Updates**

Jacob Ward, Wildlife Technician, was present but had no report.

14. **Resolution No. 2024-03 Affirming Election Results for the Office of Director to the Board of Directors for the Truckee-Carson Irrigation District: Election Year 2024**

*Deliberation and decision by the Board of Directors approving or denying Resolution No. 2024-03; said Resolution affirming and declaring the results of election conducted by the Truckee Carson Irrigation District for election year 2024. In 2024, three director seats were open for election, to-wit: Division 1; Division 3; and Division 4. The following candidates, all incumbents, provided declarations of candidacy for elected office as provided for by NRS 539.120: David Stix Jr. (Division 1); Robert Oakden (Division 3); and, Joseph Gomes (Division 4). No contests for office existed in any of the election divisions of the District; nor did any matter or proposition exist to be voted upon at the time set for election (the first Tuesday after the first Monday in April -or April 2, 2024 (NRS 539.115). NRS 539.117 provides that where no contests for office exist, and no matters or propositions to be voted upon at any such election, then such election shall not be held, and the duly qualified candidates shall be deemed elected as of the date the election would otherwise have been held, and the Board of Directors are then to declare on its records such candidates to have been elected. This Resolution provides for all such matters.*

There was no discussion on this item.

**A motion was made by Secretary Oakden to approve Resolution 2024-03 to affirm the election results, seconded by Director Schank, request for comment and the motion was unanimously approved.**

15. **Organization of the Board of Directors and Appointment of Secretary, Assistant Secretary, and Treasurer**

*Deliberation and decision relating to organization of the Board of Directors upon election and providing for appointment of Board officers and provision of bonds for faithful performance of duties by the secretary and treasurer. NRS 539.073(2) provides that on the first Monday in May next following their election thereafter, the Board of Directors is to meet and organize, elect a president and vice-president, and appoint a secretary and treasurer. NRS 539.077 provides for appointment of an assistant secretary as needed.*

There was no discussion on this item.

**A motion was made by Director Gomes to organize the Board of Directors, seconded by Vice-President Stix, request for comment and the motion was unanimously approved.**

- **Eric Olsen, President**
- **David Stix, Jr., Vice-President**
- **Robert Oakden, Secretary**
- **Lester deBraga, Treasurer**
- **Ariel Tomb, Assistant Secretary**

**16. Consent Agenda**

- Approval of Director's compensation for the month of March as provided for by NRS 539.080.
- Approval of Board Meeting minutes of March 12, 2024.

**A motion was made by Treasurer deBraga to approve the Consent Agenda, seconded by Director Gomes, request for comment and the motion was unanimously approved.**

**17. Committee Reports**

- **Operations & Maintenance (O&M) Committee**  
Vice-President Stix informed the Board that the O&M Committee approved a Construction application submitted by Trevor deBraga contingent on BOR approval.
- **Carson Lake Pasture (CLP) Advisory Committee Recommendations**  
There was no meeting for the month of March 2024.
- **Employee Relations Committee**  
Secretary Oakden reported that a meeting was held on March 20<sup>th</sup>. The Committee offered, and the Association accepted, a cost of living increase of 3% and a merit increase provided a positive review is given by their manager. This offer is contingent on budget approval per Article 13 of the Employee Association Agreement.
- **Finance Committee**  
Treasurer deBraga (Finance Committee Chairman) reported that the Finance Committee met on April 1, 2024.

**A motion was made by Treasurer deBraga to approve the Treasurer's report and Finance Committee recommendation to approve check numbers 44050 through 44126, the transfer of \$445,830.02 to pay bills as well as automatic, online and phone payments, seconded by Director Workman, request for comment and the motion was unanimously approved.**

- **Policy Committee**  
There was no meeting held for the month of March 2024.

**18. Additional Public Comment**

Helen-Marie Morrow, Finance Manager, invited the Board to attend Ida's retirement potluck on May 1<sup>st</sup>.

**19. Adjournment**

The meeting was adjourned subject to the call of the Board President at 9:50 a.m.

*Eric Olsen 5/1/24*

Eric Olsen – Board President

*5-7-24*

Date

*Robert Oakden*

Robert Oakden - Secretary

*5/7/24*

Date





# Truckee-Carson Irrigation District

## Newlands Project

4/02/2024

### Board Meeting

#### CURRENT CONDITIONS:

- **Truckee Div.**
  - Truckee River @ Vista gauge: 747cfs
  - Truckee Canal: Approx. 100cfs
    - <1cfs in Gilpen Spill
    - --cfs at TC canal at Wadsworth (not registering)
    - Water Master "Derby flow Target": **100.5cfs**
    - Below Derby Gauge: **664cfs**
    - --cfs at TC canal at Hazen (flush has yet to reach this location)
- **Carson Div.**
  - Carson River @ Ft. Churchill gauge: **533cfs**
  - Lahontan Storage: **274,217** a.f.
  - Release below Lahontan: **42** cfs
  - Total Inflows: **491** cfs/ approx. 972 a.f. at 24hrs

#### FORECASTING:

**Snow Water Equivalent percent NRCS as of April 2, 2024: Carson @ 119% of median**

**USDA NRCS National Water & Climate Center as of April 1, 2024**

- Carson R @ Ft. Churchill
  - April-JUL: 75%-131kaf
  - 50%-154kaf
  - 25%-192kaf

**\*\*\*ASO WRFHydro Forecast report as of March 21-22, 2024: Median near approx. 150kaf**

**\*\*\*TROA Modeling indicates:**

- **62% of traces fill Lahontan**
- **70% of the traces show precautionary drawdown**
- **Max release upto 1200cfs**

#### DISTRICT STATUS:

- April 1, 2024: Turned on the TC Canal for the 2024 Water Season for the Truckee Division
  - Ramping bargain at approx. 50cfs
  - April 2<sup>nd</sup> early am: another increase of approx. to the TC Canal for ramping and charge-up
- Currently No Demand for orders for Carson Division: Anticipate to resume releases 4/07 Sunday
- Burning Ditches in anticipation of flush.
- Taking work orders for: Burn request for district ditches, tree removal, ditch repairs as well as structure & gate repairs.

**BOARD OF DIRECTORS**  
Eric Olsen, President  
David Stix, Jr., Vice-President  
Bob Oakden, Secretary  
Lester deBraga, Director/Treasurer  
Abraham Schank, Director  
Joseph Gomes, Director  
Wade Workman, Director  
Rusty D. Jardine, Esq., District Manager &  
General Counsel