

**TRUCKEE-CARSON IRRIGATION DISTRICT  
Operations and Maintenance (O&M) Committee  
Minutes of the Regular Session Committee Meeting  
March 21, 2024**

The Committee Members of the Operations and Maintenance (O&M) Committee of the Truckee-Carson Irrigation District, in the counties of Churchill and Lyon, State of Nevada, met in regular session at the office of the District, 2666 Harrigan Road, Fallon, Nevada, on **Thursday, March 21, 2024** at 10:30 a.m.

The following members were present constituting a quorum:

Present:	David Stix, Jr. Robert Oakden Ben Shawcroft Cody Biggs	Chairman Vice-Chairman General Manager/Committee Member Const. & Maint. Mgr/Committee Member
Absent:	Joseph Gomes Kelly Herwick	Committee Member District Water Master/Committee Member
Others Present:	Helen-Marie Morrow Ariel Tomb	Finance Manager (Zoom) Clerical Assistant

<b>Teleconference/Zoom Guests</b>	<b>Representing</b>
Bethany Chagnon	United States Fish & Wildlife Service
Isaac Metcalf	Nevada Department of Wildlife

<b>In-Person Guests</b>	<b>Representing</b>
Trevor deBraga	Self
Steve von Brandt	Self
Robert Martinez	Bureau of Reclamation
Robert Owen	Bureau of Reclamation

The following agenda items are not necessarily in the order they were heard or decided but in the order as appearing on the agenda.

1. **Call to Order**  
The meeting was called to order at 10:30 a.m. by Chairman Stix.
2. **Pledge of Allegiance**  
The Pledge of Allegiance was led by Vice-Chairman Oakden.
3. **Review and Adoption of the Agenda**  
**A motion was made by Vice-Chairman Oakden to approve the March 21, 2024 O&M Committee Meeting Agenda, seconded by Committee Member Biggs, request for comment, and the motion was unanimously approved.**

4. **Public Comment**  
No public comment.
5. **Miscellaneous Correspondence**  
No miscellaneous correspondence.
6. **General Manager & Staff Reports**
  - **Ben Shawcroft, General Manager**  
Shawcroft had no report.
  - **Cody Biggs, Construction & Maintenance Manager**  
Biggs reported that winter maintenance is finished. The Dog Kennel Seep repair is completed. His crews are flushing and burning. The mechanic position has been filled, Jared Dodson is the new mechanic. The Arneson field that had previously been submitted as a damage claim has been cleaned up.
  - **Mark Solinski, Hydroelectric Manager**  
Solinski was not present to report.
  - **Kelly Herwick, District Water Master**  
Herwick was not present to report.
  - **Mike Adams, Systems & Technologies Manager**  
Adams was not present to report.
7. **Damage Claims Submitted**  
No Damage Claims submitted.
8. **Incidents & Accidents**  
No incidents or accidents to report.
9. **New Applications Received**
  - 24-002 Trevor deBraga – Application for New Takeout at 11050 Fitz Lane, Fallon, Nevada. Mr. deBraga was present. Committee Member Biggs presented an overview of the application, the District will provide labor to build the structure and maintain it. He recommends approving the application as it will improve efficiency.  
  
**A motion was made by Committee Member Biggs to approve application 24-002 contingent on BOR approval, seconded by Vice-Chairman Oakden, request for comment, and the motion was unanimously approved.**
10. **U.S. Fish & Wildlife Service Representative(s)**

Bethany Chagnon, Deputy Refuge Manager – Stillwater National Wildlife Refuge, informed the Committee that they have a maintenance intern opening. It is full time position paying \$20 per hour for a one year period with an opportunity to hire.

11. **Fallon Paiute Shoshone Tribe Representative(s)**

No representative was present to report.

12. **Naval Air Station Fallon (NASF) Representative(s)**

No representative was present to report.

13. **Nevada Department of Wildlife (NDOW) Representative(s)**

No representative was present to report.

14. **Bureau of Reclamation Representative(s)**

Robert Martinez, Newlands Project Coordinator, reported that the Dog Kennel Seep repair is completed. The snow pack is looking good, there will be no diversions from the Truckee Canal this year. Flood ops is a possibility. Staff from the Bureau have been coordinating with District Watermaster Herwick on ditchrider and canal operator training. There is an additional training from ITRC this fall. The Fernley Radial gates were tested today, an SOP needs to be developed. The rating curve on the check structure is also in progress. The stage limit on the Truckee Canal is still in place; a team is coming out in April to re-evaluate and recommend new restrictions.

15. **Consent Agenda**

- Approval of O&M Committee Meeting Minutes of January 18, 2024 conducted at the District office, 2666 Harrigan Road, Fallon Nevada.

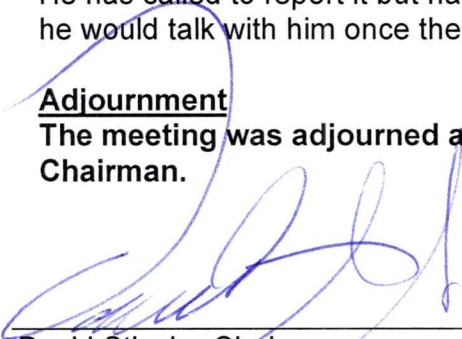
**A motion was made by Vice-Chairman Oakden to approve the Consent Agenda, seconded by Committee Member Biggs, request for comment and the motion was unanimously approved.**

16. **Additional Period of Public Comment**

Steve von Brandt commented that the drainage slough by his house is washing out. He has called to report it but hasn't been contacted. Committee Member Biggs said he would talk with him once the meeting was finished.

17. **Adjournment**

The meeting was adjourned at 10:58 a.m. subject to the call of the Committee Chairman.

  
David Stix Jr., Chairman

4/18/2024  
Date